

REQUEST FOR ACCESS TO RECORDS

under the Freedom of Information Act 2014

verified by ESB Networks FOI Office before such a request is filled.

Please use BLOCK letters			
Details of Applicant			
Surname:			
First Name:			
Postal Address:			
Email Address:			
Telephone Number(s): Home:	Mobile:	(Required*)	
*Please note that ESB Networks FOI Officer	may wish to communicate with you in	regard to your request.	
My preferred form of access to recor	ds is to receive copies of the re	ecord(s):	
(please tick as appropriate)			
Post			
Email			
Other (please specify)			
Type of records requested:			
(please tick as appropriate)			
Personal records*			
Non-personal records			
*Proof of identification will be required. Please information of another person unless you have	•	•	

Requested Records

In the space provided below, please describe the records as specifically and fully as you can to enable us to identify the information you require. Where possible try to indicate the time period for which you wish to access records (for example, records created between May 2014 and December 2014).

In accordance with Section 12 of the Freedom of Information Act 2014, I request access to the following records concerning ESB Network Limited's functions under its Distribution System Operator Licence:		
Please sign here:	Date:	
	he ESB Networks FOI Office, 5th Floor, Clanwilliam House, Clanwilliam	
If you wish to discuss your request foi@esbnetworks.ie	with the FOI Office in ESB Networks please phone 01 2996027 or email	
	OFFICIAL USE ONLY	
	Date of receipt:	