



Energy for
generations

ESB NETWORKS DAC

Board Code of Conduct

June 2023

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1. Introduction

The Board has adopted this Code of Conduct (Code) which places **Our Purpose** and **Our Values** at the centre of how Board members will lead.

In this Code, the Board is committing to conducting business in an ethical manner and in accordance with the principles set out below.

2. Scope

This Code of Conduct is applicable to all ESB Network DAC Board members.

3. Objectives

The objectives of this Code are to:

- establish a shared understanding of the principles guiding Board members' actions and behaviours;
- provide a frame of reference to guide decision making;
- promote and maintain confidence and trust in ESB Networks including the protection of its reputation; and
- help Board members to identify possible conflicts of interest and provide guidance for managing them appropriately.

4. General Principles

The Board is committed to the highest standards of conduct and business ethics. This is achieved by:

- providing effective leadership of the company
- treating everyone with dignity and respect
- engaging openly and honestly with our employees, customers, communities and stakeholders and
- using any information provided to fulfil our roles for the benefit of the company.

Board members must lead by example and set the tone from the top. These behaviours can be summarised as follows: -

We will....	We will not....
<ul style="list-style-type: none">• conduct our business with integrity, acting at all times in the interests of the company, and leading by example.	<ul style="list-style-type: none">• tolerate any form of wrongdoing ensuring that all such matters are fully investigated and actioned.
<ul style="list-style-type: none">• be proactive in disclosing and resolving actual or potential conflicts of interest.	<ul style="list-style-type: none">• accept or offer gifts or hospitality that could influence or be perceived as influencing a business decision.
<ul style="list-style-type: none">• show leadership in sustainability and be socially responsible.	<ul style="list-style-type: none">• tolerate breaches of Group Human Rights Policy.
<ul style="list-style-type: none">• role model Safe & Sound practices in the performance of our Board duties and in our interactions with each other	<ul style="list-style-type: none">• abdicate our responsibility for our own safety and wellbeing and the safety and wellbeing of others.

<ul style="list-style-type: none"> value and protect the company's information and records and the confidential information of others. 	<ul style="list-style-type: none"> not discuss or disclose confidential information to third parties unless required by law to do so or act on or share inside information about ESB Networks for financial or other personal benefit.
<ul style="list-style-type: none"> use company property and assets responsibly. 	<ul style="list-style-type: none"> misuse company systems/equipment.
<ul style="list-style-type: none"> communicate with our stakeholders in a transparent and authentic way. 	<ul style="list-style-type: none"> seek to conceal or mislead in our communications with stakeholders.
<ul style="list-style-type: none"> compete energetically, fairly, and in accordance with the law our licence obligations. 	<ul style="list-style-type: none"> compete unfairly or illegally in any market where we are active.
<ul style="list-style-type: none"> value and embrace diversity, listening to different perspectives with an open mind. 	<ul style="list-style-type: none"> tolerate harassment or bullying or hesitate to challenge inequities.
<ul style="list-style-type: none"> encourage staff to speak up when they see or hear something illegal, unethical, or unsafe. 	<ul style="list-style-type: none"> tolerate any form of reprisal against anyone who raises legitimate concerns about wrongdoing at ESB Networks.
<ul style="list-style-type: none"> be mindful that our obligations as Board members persist post our tenure as ESB Networks DAC Board members. 	<ul style="list-style-type: none"> retain board papers/materials or discuss confidential information obtained in our role as Board members on stepping down from the Board.

5. Our Code

5.1 How We Lead Effectively

As Board members we will fulfil our role and build trust by: -

5.1.1 Enacting Our Purpose and Our Values by

- (i) monitoring culture and strategy for alignment with our Purpose and Values;
- (ii) making Purpose and Values integral to our decisions and behaviours taking a long- term view while ensuring we continue to meet our short-term commitments;
- (iii) putting sustainability at the heart of our business, integrating social and environmental factors in our decision-making with a belief in electricity as an enabler of social regeneration; and
- (iv) establishing executive remuneration policies and practices that are guided by Our Purpose and Values.

5.1.2 Exercising sound independent judgement and objectivity by

- (i) challenging and questioning, in a constructive manner, management performance and proposals;
- (ii) exercising a professional approach and sound judgement in our interactions and communications;

- (iii) acting at all times in good faith and in the best interests of ESB Networks, while having regard to the interests of the shareholder(s), employees, and other stakeholders; and
- (iv) participating in learning and development opportunities and keeping up to date on business and industry developments.

5.1.3 Protecting ESB Network's reputation by

- (i) upholding the highest standards of corporate governance and compliance with all applicable laws, licences and regulations;
- (ii) guiding and supporting management in meeting ethical obligations including as a responsible taxpayer and employer;
- (iii) using our skills and experience to advance ESB Network's business, helping to solve the challenges of climate change and biodiversity loss; and
- (iv) maintaining high standards in our communications (including on social media) at all times.

5.1.4 Acting with integrity by:

- (i) declaring and avoiding conflicts of interest (See Section 6 below for further guidance);
- (ii) avoiding the giving or receiving of corporate gifts, hospitality, preferential treatment or benefits of any kind which might affect or appear to affect independent judgement;
- (iii) being conscious of and never using, or attempting to use Board membership to obtain improper benefit for ourselves, our own family, or others connected to us;
- (iv) making appropriate use of the resources made available to us for the performance of our duties;
- (v) never engaging in bribery or corruption or conduct activities in breach of applicable economic sanctions; and
- (vi) complying with all policies and regulatory obligations applicable to us as Board members.

5.2 How We Treat Each Other

As Board members we will: -

- (i) value diversity of thought, opinion, and experience in the board room, acknowledging that such diversity leads to better decision outcomes;
- (ii) question appropriately, debate constructively, challenge rigorously and listen sensitively to the views of others, inside and outside the Board;
- (iii) commit to an open and inclusive Board where members and those we interact with feel valued and trusted and where everyone chooses to take responsibility for their own safety and the wellbeing and safety of others; and
- (iv) show respect for fellow Board members by engaging politely, arriving punctually to meetings, being informed and present, and well-prepared, having studied any materials provided in advance.

5.3 How We Engage with our Employees, Customers, Communities and Stakeholders

As Board members we will: -

- (i) dedicate time to engaging with employees to understand their lived experience as an employee to support the embedding of a values-based culture;
- (ii) prioritise investments that provide our customers and communities with safe, secure, affordable and clean electricity, and which support the achievement of *Networks for Net Zero* by 2040;
- (iii) encourage and support involvement in community initiatives/activities which align to Our Purpose and are in keeping with Our Values;
- (iv) promote respect for the environment through our stewardship of environmental responsibilities; and
- (v) gain the trust of stakeholders by living Our Values and being authentic in our communications.

5.4 How We Use Information

As Board members we will: -

- (i) protect personal, commercial and confidential materials in all forms;
- (ii) only use approved ESB Networks applications and encrypted devices to access board and related papers;
- (iii) not divulge confidential business information to third parties¹, including to the media/or to the public via social media and treat all confidential business information in accordance with the ESB Group Policy on Market Abuse (including the policy requirements applying in relation to inside information). Unauthorised release of confidential information represents a gross breach of trust which can be highly damaging to the Company. As a rule, only the Chairman and Managing Director or persons authorised by them should deal with public officials, regulatory authorities and/or the media on matters relating to ESB Networks;
- (iv) exercise caution when discussing business matters with others;
- (v) return any and all confidential information and company-owned devices to the company at the end of our terms of office Board members;
- (vi) promptly notify the Company Secretary of any unintended disclosure of confidential company information or loss of a company owned device; and
- (vii) continue to respect the confidentiality of matters relating to ESB Networks even after departure from the Board.

6. Conflicts of Interest

Protecting the integrity of the decision-making process, behaving ethically and maintaining trust are at the core of this Code. Board members must always seek to avoid not only actual, but also potential or perceived conflicts.

Conflicts of interest can arise from time to time but should not be a problem if they are openly and effectively managed. Board members themselves are responsible for proactively identifying and reviewing possible conflicts of interest and ensuring that any conflicts of interest are addressed promptly by taking one or more of the measures set out in Appendix 1 attached.

¹ Unless required by law

6.1 Requirement

In Ireland, Board members are governed by:

- general fiduciary duties as Board members applying under Irish law.
- the Ethics in Public Office Acts 1995 and 2001 (Ethics Acts);
- the Code of Practice for the Governance of State Bodies 2019; and
- in the case of members of boards of subsidiary companies, the applicable provisions of the Companies Act, 2014².

A conflict of interest is any situation in which a Board member's personal interests or loyalties could, or could be seen to, prevent the Board member from making a decision in the best interests of the company or where the influence of third parties could compromise or override independent judgement. Such personal interests may be direct or indirect and can include interests of a person connected to the Board member.

In summary, Board members must:

- disclose outside business interests and duties in conflict or potential conflict with ESB's business activities when joining the Board and as and when they arise;
- refrain from taking part in any decision making process relating to the matter in which the Board member has an interest; and
- where an actual conflict arises, not seek or retain any information or materials regarding that matter.

Appendix 1 sets out the procedures to be followed to record a conflict of interest and appropriate approaches for Board members to consider in these situations.

6.2 Advice

Statements submitted by Board members in accordance with the Ethics Acts will be reviewed by the Company Secretary to assess compliance and whether risk of a conflict of interest may exist. If a Board member has any doubt as to whether an interest should be disclosed or whether the interest declared is a material interest, he/she should consult with the Chairman and/or Company Secretary.

6.3 Post Resignation

It is recommended that the acceptance of further employment or other roles where the potential of conflict of interest arises should be restricted during a reasonable period² of time after a Board member has resigned from the Board. Former Board members can consult with the Company Secretary if advice is required in this regard.

7. Other

7.1 Review

The ESB Networks DAC Board will review this Code of Conduct every two years.

Appendix 1 – Addressing a Conflict of Interest

1. Recording of Interests Disclosed

Details of interests disclosed by Board members will be kept by the Company Secretary in a confidential register, access to which is restricted to the Chairman and the Company Secretary and other authorised individuals. Details will only be provided to authorised third parties (e.g. Standards in Public Office Commission) where there is a legal obligation or requirement to so provide.

2. Disclosures of Interests: On Appointment and Thereafter

On appointment and annually thereafter, Board members shall furnish the Company Secretary or other nominated person a statement in writing of:

- (i) any interests of the Board member; and/or
- (ii) interests, of which the Board members has actual knowledge, of his/her spouse, civil partner or other family member,

which could materially influence the Board member in, or in relation to, the performance of his/her duties by reason of the fact that such performance could confer on, or withhold from, the Board member (or a person connected to them) a substantial benefit.

It is recognised that the interests of a Board member and persons connected to them can change at short notice. In these circumstances, the Board member must:

- return all materials relating to the matter to the Company Secretary as early as possible;
- at the meeting disclose the fact of such an interest and the nature of it;
- neither influence or seek to influence a decision to be made in relation to the matter;
- absent himself/herself from the meeting or that part of the meeting during which the matter is discussed;
- take no part in any deliberation of the Board or Committee relating to the matter; and
- not vote on a decision relating to the matter.

The disclosure of interest must be recorded in the minutes of the meeting concerned.

The Chairman has a determining role in relation to these matters.

3. Addressing a Conflict of Interest

In deciding what approach to take to a conflict of interest, the Board can consider if: -

- the conflict can be avoided or simply documented?
- the conflict will realistically impair the disclosing Board member's capacity to impartially participate in decision making?
- alternative options are available to avoid the conflict?
- there is the possibility of creating an appearance of improper conduct that might impair confidence in or the reputation of the company?