

# Request for Novation

[\[TO BE ISSUED ON CUSTOMER COMPANY'S OFFICIAL LETTERHEAD\]](#)

Manager Commercial & Renewable Regulation  
ESB Networks Ltd  
Room F16  
Leopardstown Road  
Foxrock  
Dublin 18

REF: [\[DG Ref\]](#)  
[\[FACILITY NAME\]](#)

RE: Novation, Connection Agreement Number [\[Insert Connection Agreement Number\]](#)

DATE

Dear Sir

I am a Director/ Secretary of [\[insert Original Company Name\]](#) and I hereby request that Connection Agreement Number [\[Insert Connection Agreement Number\]](#) for the following facility, namely:

- [\[DG Ref\]](#) [\[Facility Name\]](#) Windfarm at [\[Site Address\]](#)

should be novated to [\[insert New Company Name\]](#), registered number [\[insert New Company's registered number\]](#) whose registered address is at [\[insert New Company's registered address\]](#).

The new contact details are as follows:

- Contact Person Name:
- Contact Person phone/fax:
- Contact Person email:

Please find enclosed the following:

- New generator application form [\[NC5 / NC5A\]](#) in the name [\[insert New Company Name\]](#);
- Contestability templates in the name [\[insert New Company Name\]](#);

Signed by Director/ Secretary  
On Behalf of [\[Original Company Name\]](#)

Witnessed  
Date